

**SHERWOOD URBAN RENEWAL AGENCY BOARD OF DIRECTORS
MEETING MINUTES
Tuesday, March 4, 2014
22560 SW Pine Street, Sherwood, Oregon 97140**

URA BOARD REGULAR MEETING

1. **CALL TO ORDER:** Chair Bill Middleton called the meeting to order at 8:31 pm.
2. **BOARD PRESENT:** Chair Bill Middleton, Linda Henderson, Bill Butterfield, Krisanna Clark, Matt Langer, and Robyn Folsom. Dave Grant was absent.
3. **STAFF PRESENT:** Joseph Gall City Manager, Tom Pessemier Assistant City Manager, Jeff Groth Police Chief, Julia Hajduk Community Development Director, Finance Director Julie Blums, Public Works Director Craig Sheldon, Community Services Director Kristen Switzer, Bob Galati City Engineer, Mark Daniel Police Captain, Officer Colin Drummond, Colleen Resch Administrative Assistant and Sylvia Murphy Agency Recorder. City Attorney Chris Crean.

Chair Middleton addressed the Consent Agenda and asked for a motion.

4. CONSENT AGENDA:

A. Approval of January 7, 2014 URA Board Meeting Minutes

MOTION: FROM LINDA HENDERSON TO ADOPT THE CONSENT AGENDA, SECONDED BY MATT LANGER, MOTION PASSED 6:0. ALL PRESENT BOARD MEMBERS VOTED IN FAVOR, (DAVE GRANT WAS ABSENT).

Chair Middleton addressed the next agenda item.

5. NEW BUSINESS

A. URA Resolution 2014-002 Sherwood Community Center Amendment to Contract for Professional Services

Assistant City Manager Tom Pessemier stated the resolution before the Board was for design services for the Community Center. Tom explained as the original machine works building came down and staff went through processes they looked at the soil under the building and utilized services for review of the soil.

City Engineer Bob Galati explained the services provided were geotechnical review and the consultant made recommendations that staff found to be prudent and be put into place based on timing. He explained they were looking at putting in footings based on an excavation method or a geo-pier method. He said the excavation method had a lot of site disturbance and to accommodate site disturbance during wet weather, staff wanted to do cement treating of the soil during the dry weather season. He said during the process staff did not stop looking at the possibility of what geo-pier was going to be, based on costs and continued to try and see what method would provide the best cost design for the

building. He said staff moved forward and authorized the architectural firm to put together a bid package to release soil treatment, amending the soil for cement treatment preparatory to excavation of foundations. He said the soil conditions came back with a geo-pier system rather than an excavation system and putting in a foundation system was more cost effective. He said staff changed direction and went with a geo-pier system in the design bid materials, however the bid package had been prepared by the sub-consultant. He said the resolution before the Council is due to a significant change over the contract amount and staff felt it was necessary for the Board to authorize the signing of the amended agreement.

Tom further explained the recent groundwork of stabilizing the base allowing the contractor to come in and build the foundation on top of the rock piers. He said if they had not done this, we would see very large holes in the ground filling up with water and causing significant delays to the project costing more money.

Ms. Henderson asked if we are still within the contingency amount, Bob confirmed.

With no other Board comments, the following motion was received.

MOTION: FROM LINDA HENDERSON TO ADOPT URA RESOLUTION 2014-002, SECONDED BY KRISANNA CLARK. MOTION PASSED 6:0, ALL PRESENT MEMBERS VOTED IN FAVOR, (DAVE GRANT WAS ABSENT).

Chair Middleton addressed the next agenda item.

6. STAFF REPORT

No staff report was given and Chair Middleton adjourned the meeting.

7. ADJOURN

Chair Middleton adjourned the meeting at 8:38 pm.

Submitted by:


Sylvia Murphy, MMC, Agency Recorder


Bill Middleton, Chair